

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

April 1, 1955

For the confidential information
of the Board of Trustee

A special meeting of the Board of Trustees was held on April 1, 1955, in the Board room at the University. The following members answered the roll call when the meeting was called to order at 10:00 a.m.: McCracken, Sullivan, Hansen, Brough, Jones, Newton, Peck, McIntire, and Bush and, ex-officio, Humphrey. Absent were: Reed, Patterson, and Chamberlain and, ex-officio, Simpson and Linford. Miss Linford joined the meeting at 10:30.

Mr. Peck moved that the minutes of the March meeting of the Board be approved with the changes in the consolidated fee schedule which were recommended by President Humphrey in his report. Mr. Jones seconded the motion and it was carried.

Mr. Sullivan moved that the Board approve the appointment of Mrs. Kathryn L. Smith as News Editor, effective March 21, 1955, at a salary rate of \$3,600 on a twelve-month basis. Mr. Brough seconded the motion and it was carried.

For the information of the Board, President Humphrey presented the resignation of Miss Tresa M. Grueter, Assistant Professor of Nursing, effective August 31, 1955, to seek a position in which she feels she would be more competent.

Mr. Peck moved that the Board approve the President's recommendation that Dr. William Mulloy's title be changed from Associate Professor of Sociology to Associate Professor of Anthropology and Sociology. Mrs. Bush seconded the motion and it was carried.

Mr. Sullivan moved, Mr. Newton seconded, and it was carried that the following budget changes be approved:

APPROVAL OF MINUTESAPPOINTMENTSmithRESIGNATIONGrueterTITLE CHANGE
WILLIAM MULLOYBUDGET CHANGES

1. Agricultural Substations. The appropriation of the following amounts from the unappropriated balances of state funds:

Powell:
(Equipment - purchase of 3 turkey range feeders) \$146.97

Soils Laboratory:
(Supplies - purchase of laboratory supplies to set up a central stockroom at the University for the purchase of soil supplies in quantity for the soil technicians in outlying stations) 169.69

2. College of Commerce - Dean's Office. An appropriation of \$250 to cover additional travel needs for the Dean of the College of Commerce for the remainder of the 1954-55 fiscal year.

3. Guidance Department. An appropriation of \$120 to cover the cost of supplies essential for use in the summer program in special education.

4. Division of Health, Physical Education and Recreation. An appropriation of \$400 to be applied toward the construction of a barbecue pit on Corbett Field for use in the summer recreation program.

5. College of Engineering - Dean's Office. An appropriation of \$398.10 to cover the cost of vacation time earned by the secretary to the Dean of Engineering prior to her resignation on March 31.

6. General Expense. An appropriation of \$235 to cover the cost of printing 347 bonds for use in the University's bond consolidation program.

7. Wyoming Days Tour. An appropriation of \$600 to pay approximately half of the cost of the Wyoming Days Tour to be conducted on April 4-6 under the sponsorship of the A. S. U. W.

President Humphrey presented to the Trustees a list of twenty employees who, on July 1, 1955, will have reached the age of sixty-five or over. He stated that the administrative officers concerned had recommended that three of these employees--O. A. Beath, Jesse Oakley, and Agnes Ankeny--be retired on July 1 and that a fourth--Lou Maese--be

Agricultural Substations

College of Commerce Dean's Office

Guidance Department

Division of Health, Physical Education and Recreation

College of Engineering Dean's Office

General Expense

Wyoming Days Tour

RETIREMENT OF EMPLOYEES SIXTY-FIVE YEARS OF AGE AND OLDER

retained in his present status until September 1, after which time he be employed as caretaker at Dray Cottage at an annual salary of \$600 plus room. He stated that he concurred in the above recommendations and in the recommendations of the appropriate administrative officials that the remaining sixteen employees on the list be retained for another year. Mr. Brough moved that the President's recommendations be approved. Mrs. Bush seconded the motion and it was carried.

The Trustees considered a request from the Otto Lumber Company for permission to tap the University Stock Farm six-inch water line. A letter from the Business Manager pointed out that some months ago the Trustees had approved a similar request from the operator of another lumber yard in the vicinity in return for an annual payment of \$50. Mr. Jones moved that the request of the Otto Lumber Company for permission to tap the University Stock Farm six-inch water line be approved on condition that the Company pay to the University the amount of \$50 a year. Mr. Newton seconded the motion and it was carried.

President Humphrey presented to the Trustees a suggested form for the certificate to be awarded to Wyoming students graduating from the University of Colorado School of Medicine, the University of Oregon School of Dentistry, or the Colorado A. & M. School of Veterinary Medicine under the grant-in-aid program provided for by the Wyoming Legislature. After some discussion, it was moved by Mr. Newton that the suggested form be approved, with the insertion on certificates granted to students who attended the University of Wyoming of a statement to the effect that their pre-professional training was received at this institution. The motion was seconded by Mr. Jones and carried.

Upon motion by Mr. Hansen, seconded by Mrs. Bush and carried, the

REQUEST FOR PERMISSION
TO TAP UNIVERSITY
WATER LINE

CERTIFICATES FOR
STUDENTS GRADUATING
UNDER REGIONAL EDUCA-
TION PROGRAM

BRONZE PLAQUE FOR
LIBRARY

following wording for the bronze plaque to be placed in the proposed new Library was approved:

WILLIAM ROBERTSON COE LIBRARY
AND SCHOOL OF AMERICAN STUDIES

Tracy S. McCracken	President
John A. Reed	Treasurer
Joseph R. Sullivan	Secretary
Clifford P. Hansen	Roy Chamberlain
Lorna Patterson	Roy Peck
Harold E. Brough	J. M. McIntire
Harold F. Newton	Neil Bush
L. W. "Jack" Jones	Velma Linford, ex-officio
Milward L. Simpson, Governor of Wyoming	

President

of the University

George Duke Humphrey, B. A., M. A., Ph.D.

ARCHITECTS

Frederic Hutchinson Porter

R. Walter Bradley

Hitchcock & Hitchcock, Associates

GENERAL CONTRACTOR

Dr. Humphrey outlined for the Trustees a problem involving royalties on a reading manual written by Dr. L. L. Miller. He stated that the book was developed on University time, that the cost of multilithing the book was borne by the Division of Student Personnel and Guidance, and that the manual had been sold through the Bookstore, all income from the sale (totaling some \$1,800 to date) being returned to the Division.

ROYALTIES ON BOOK BY
UNIVERSITY FACULTY
MEMBER

Dr. Humphrey stated that Dr. Miller had signed a contract for publication of the manual and that the question of royalties on the book had been considered by the Committee on Patents and Copyrights, which recommended that the University receive one per cent of the base sum on which the publishing company computes royalties on the book, and that the royalties received by the University be made available to the Study Skills Center. Mr. Newton moved that the recommendations of the Committee be approved. Mr. Jones seconded the motion and it was carried.

For the information of the Board, President Humphrey presented a statement from the Business Manager to the effect that the insurance rates on University campus properties, effective March 1, 1955, would total .179 per \$100 of coverage, representing a reduction of .013 in the annual rate, and that the total rate on University Science Camp properties would be 1.324, representing a reduction of .039.

Also for the Board's information, the President presented a statement from the Business Manager indicating that all exhaust steam pipes at the Power Plant have baffle plates installed in them and that, so far as the Superintendent of Buildings and Grounds knew, everything possible had been done to eliminate the noise.

President Humphrey read to the Trustees a section from the will of Mr. W. R. Coe, who died on March 14, stating that twelve per cent of approximately one-fourth of Mr. Coe's gross estate would be given to the University of Wyoming for use in constructing an American Studies building, and that if the fund were sufficient the University might incorporate in the building a general library. The section further proved that any balance must be maintained in a special fund for the American Studies Program.

INSURANCEPOWER PLANT NOISEREQUEST OF W. R. COE
TO UNIVERSITY

Dr. Humphrey stated that he did not know the amount involved in the bequest. (Later, following a telephone conversation with Mr. Coe's secretary in New York, he stated that he thought the amount would be around \$1,800,000.) He also indicated that he did not know when the University might expect to receive the money so that a contract could be let for construction of the Library. It was the consensus of the Board that as soon as President Humphrey receives official indication from the law firm handling the estate as to the amount of money involved, he should request an opinion from the Attorney General as to whether or not the University should proceed with plans for letting the contract in June.

Dr. Humphrey informed the Board that, since the University presently has no authority to issue bonds for constructing the Library, Mr. E. G. Rudolph, Legal Advisor, had prepared a new resolution authorizing the bonds for the student housing and for refunding the revenue bonds. Mr. McIntire moved, Mr. Brough seconded, and it was carried that the resolution be approved as follows:

RESOLUTION

WHEREAS The Legislature at its session recently closed enacted an Act authorizing the Trustees to issue securities in the total principal amount of \$3,461,000 for the purpose of refunding certain of the presently outstanding bonds of the University, for the construction of not less than 15 buildings each containing four apartments for occupancy by students of the University, and for the construction of a new library building; and

WHEREAS said Act provides that said securities shall be in the form prescribed by the Trustees, shall become payable in accordance with a schedule prepared under the direction of the Trustees, and shall be issued from time to time after the effective date of said Act as the Trustees may determine;

NOW THEREFORE be it Resolved:

1) That the securities shall be entitled "Consolidated Bonds" and shall be in the form of the draft forms of Bond and interest coupon submitted to this meeting, and the Secretary is hereby directed to include a copy of said draft form of Bond and said interest coupon in the minutes of this meeting. (See minutes of March 4-5 meeting for Bond and coupon referred to.)

BOND CONSOLIDATION

2) That said Bonds shall become payable in accordance with the schedule submitted to this meeting, and the Secretary is hereby directed to include a copy of said Schedule in the minutes of this meeting. (See minutes of March 4-5 meeting for Schedule referred to.)

3) That the President, Treasurer and Secretary of the Trustees are hereby authorized to issue bonds in the principal amount of \$2,711,000, being a part of an issue not exceeding in aggregate principal amount the sum of \$3,461,000. Proceeds from bonds in the principal amount of \$384,000, or so much thereof as may be necessary, shall be used for the purpose of erecting, furnishing, and equipping not less than fifteen buildings each containing four one-bedroom apartments. Bonds in the principal amount of \$2,327,000 shall be used to retire the outstanding University Bookstore Revenue Bonds, Dormitory Revenue Bonds, Stadium and Fieldhouse Revenue Bonds, and Women's Dormitory Revenue Bonds, as of the first day of November, 1955. Said Bonds shall be in such denominations as the aforesaid officers shall determine, shall bear interest at a rate not exceeding two per cent per annum payable annually, shall be dated the first day of May, 1955, and the first interest coupons thereon shall be for the period from May 1, 1955, through October 31, 1955. Said Bonds shall be signed by the President, countersigned by the Treasurer, attested by the Secretary, and the corporate seal affixed thereto. Said Bonds shall be issued from time to time after May 1, 1955, as the above named officers in their discretion may determine, provided however, that the first interest coupon shall be removed from all bonds issued after October 31, 1955, and other suitable adjustments in interest liability shall be made for all bonds not issued on May 1, 1955, or any interest payment date.

4) That the President, Treasurer and Secretary of the Trustees are hereby authorized to sell, at not less than par, bonds in the principal amount of \$384,000 to the State Treasurer of the State of Wyoming, and to exchange bonds in the principal amount of \$2,327,000 for the presently outstanding University Bookstore Revenue Bonds, Dormitory Revenue Bonds, Stadium and Fieldhouse Revenue Bonds, and Women's Dormitory Revenue Bonds now held by the State Treasurer of the State of Wyoming.

Mr. Sullivan moved, Mr. Hansen seconded, and it was carried that the following appointments recommended in the Addendum to the President's Report be approved:

1. Mr. John C. Miller as Assistant Professor of Business Administration, effective September 1, 1955, at a salary rate of \$5,004 for the academic year 1955-56.

2. Mr. Charles W. Banta as Supply Instructor in Business Administration, effective September 1, 1955, at a salary rate of \$4,200 for the academic year 1955-56.

APPOINTMENTS

Miller

Banta

Mr. Sullivan moved, Mr. Brough seconded, and it was carried that the following leaves of absence be approved:

1. Professor R. E. Conwell, Head of the Department of Economics, Sociology and Anthropology, a leave without pay for the first semester of 1955-56 because of a throat condition which demands that he rest his voice as much as possible for a period of several months; Dr. William Mulloy to serve as Acting Head of the Department during his absence.

2. Mr. Joseph T. Lanqland, Assistant Professor of English, a leave without pay for the academic year 1955-56 to permit him to accept the Amy Lowell Traveling Poetry Scholarship, one of the major unsolicited honors that can come to a young poet in this country.

1. College of Law. Mr. Brough moved that an appropriation of \$291.67 be authorized to provide the additional amount needed to pay the overlapping salaries of Mr. G. E. Trowsdale, newly appointed Law Librarian, who is to begin work on June 6, and Miss Margie Millhone, present Law Librarian, who is entitled to vacation time following her resignation on June 3; and further, that Mr. Trowsdale be given the additional title of Lecturer. Mr. Newton seconded the motion and it was carried.

Mr. Hansen moved, Mrs. Bush seconded, and it was carried that the following budget changes also be authorized:

2. College of Liberal Arts. An appropriation of \$2,700 to cover employment of temporary instructors for the spring quarter for the Departments of Mathematics (\$1,260) and Speech (\$1,440), because of the unusually large enrollments in those departments.

3. Registrar's Office. An appropriation of \$500 to permit employment of an extra clerk to assist with the statistics work in the office during the remainder of the spring quarter.

Dr. Humphrey recommended that the rental rates on all permanent student apartments be set at \$40 a month for the regular session and at \$65

LEAVES OF ABSENCEConwellLanqlandBUDGET CHANGESCollege of LawCollege of Liberal ArtsRegistrar's OfficeRENTAL RATES ON APARTMENTS FOR MARRIED STUDENTS

for each five-week summer term, the students to pay their own utilities. He presented a statement of estimated annual income and expenses under the rental rates recommended. During a thorough discussion of the proposal, for which Mr. L. G. Meeboer, Business Manager, was invited into the meeting, some Trustees expressed a desire to raise the rents to \$42.50 per month and to set aside a definite amount each year in a separate fund to be retained for maintenance and upkeep of the apartments.

Mr. McIntire moved that the rental on permanent apartments for married students be fixed for a period of one year (from September 1, 1955, to September 1, 1956) at a rate of \$40 per month for the regular session and \$65 per five-week summer term, these rentals not to include electricity, water, gas, or garbage disposal; and further, that a fund of \$17,000 per year from the gross rentals on 80 apartments be placed in a separate account for maintenance and repair of buildings and utility lines and replacement of furniture and equipment. Mr. Jones seconded the motion and it was carried.

The meeting adjourned at 12:35. When the Board reassembled at 2:10 p.m., Messrs. L. G. Meeboer, Business Manager, and C. B. Jensen, Superintendent of Buildings and Grounds, were present in addition to the representatives of the companies bidding on the construction of student apartments. Governor Simpson joined the meeting at 2:30 p.m.

Following an explanation by President Humphrey to the effect that the basic bid was for 60 apartments, that Alternate #1 was for 64 apartments, that Alternate #2 was for 68 apartments, and that Alternates #3a, #3b and #3c were deductions for elimination of all concrete work (sidewalks and curbing) on the basic bid and Alternates #1 and #2 respectively, Mr. Meeboer opened and read the following bids:

BIDS ON APARTMENTS
FOR MARRIED STUDENTS

Bids on Permanent Student Housing

<u>Contractor</u>	<u>Basic Bid</u>	<u>Alt. Bid #1</u>	<u>Alt. Bid #2</u>	<u>Alt. Bid #3-a</u>	<u>Alt. Bid #3-b</u>	<u>Alt. Bid #3-c</u>	<u>Calendar Days Completion</u>
Deal Lumber Co. Laramie, Wyo.	\$299,660	\$319,660	\$339,660	\$17,572	\$18,743	\$19,914	150
Garton & Garton Cheyenne, Wyo.	268,020	285,970	303,920	8,650	9,220	9,790	175
Martinson Constr. Co., Denver, Colo.	323,100	344,500	366,000	11,200	11,950	12,700	150
Olson Constr. Co. Cheyenne, Wyo.	281,466	299,611	317,755	9,977	10,643	11,309	150
Riedesel-Lowe Co. Cheyenne, Wyo.	279,700	298,200	316,850	8,500	9,100	9,600	155
S & N Constr. Co. Casper, Wyo.	279,331	298,210	317,085	8,445	8,989	9,533	135
Spiegelberg Lumber & Bldg. Co., Laramie, Wyo.	269,000	287,467	305,434	8,850	9,440	10,000	150 (50%) 210 (100%)

After the representatives of the bidding companies had left the meeting, Dr. Humphrey stated that, in view of the low bids which were received, he believed it would be possible to secure enough additional money (from sale of Butler Huts and other surplus buildings and through careful management of the Surplus Buildings Sales Fund and the income from permanent apartments, Butler Hut apartments, etc.) to construct 72 apartments. He pointed out, however, that if the Board approved construction of the four additional apartments, it would be necessary to add them as a change order to the contract.

After some further deliberation, it was moved by Mr. McIntire that the Board accept the low bid of \$303,920 received from Garton and Garton of Cheyenne for 68 apartments, and that President Humphrey be authorized to contract for four additional apartments provided the cost does not exceed \$18,500. Mr. Peck seconded the motion and it was carried.

Dr. Humphrey stated that several years ago the Board authorized the setting up of a reserve fund in the amount of \$50,000 from Bookstore profits and rents on Butler Huts, trailers, and Dray Cottage, as a protective measure against payment of bonds. In view of the bond consolidation plan, he pointed out, the reserve fund would not be needed. After returning to the Bookstore the \$12,000 received from its profits, Dr. Humphrey stated there would be \$38,000 which could be used in landscaping the second and third malls of Fraternity Park. Mr. McIntire moved that President Humphrey be directed to prepare an estimate of the cost of landscaping the two remaining malls in Fraternity Park and present the estimate to the Board at the May meeting. Mr. Sullivan seconded the motion and it was carried.

Mr. Meeboer and Mr. Jensen left the meeting, and Mr. Edgar J. Lewis and Mr. Charles P. Seltnerich, Director and Associate Director of the Band

LANDSCAPING FRATERNITY
PARK

BAND UNIFORMS

respectively, were invited into the meeting. They brought with them two students, who modeled the sample band uniform coat and hat which the Board had requested. Mr. Lewis stated that 100 coats would cost \$3,200 and that 100 hats, with plumes, would cost \$657. After the visitors had left the meeting, Mr. Brough moved that an appropriation not to exceed \$3,900 be authorized to cover purchase of 100 coats and 100 hats (with plumes) like the sample shown, with certain minor changes about which President Humphrey was instructed to inform the Band Director. Mr. McIntire seconded the motion and it was carried.

The Trustees considered a request from Messrs. Foy Rose and Troy Carr that their lease on the Veterans Grocery, located at 600 Marshall on the University campus, be transferred to Messrs. Robert Isaac and A. J. McGaw. Following investigation, President Humphrey reported that Mr. McGaw (Head of the Civil Engineering Department of the University) had assisted Mr. Isaac in securing a loan at the bank by signing the note and that, since his name appeared on the obligation at the bank, his name had been included on the lease. Mr. Jones moved that the name of Mr. McGaw be deleted, and that the transfer of lease to Mr. Robert Isaac be approved. Mr. Sullivan seconded the motion and it was carried.

President Humphrey gave a brief report on the situation in the Library. He stated that he felt Mr. N. O. Rush, Director, had been making an earnest effort to improve staff relationships and that he had had no complaints from the practically new staff which Mr. Rush assembled. He added, however, that he felt a bit apprehensive about Mr. Rush's ability to do the advisory work necessary in connection with the new building and to operate the Library after the building is completed. Some Trustees also indicated that they shared the President's feeling of apprehension. Dr. Humphrey stated that he would be prepared to make a

VETERANS GROCERY
TRANSFER OF LEASE

LIBRARY SITUATION

definite recommendation to the Board at the May meeting.

Mr. Hansen moved that President Humphrey, and any others whom he might desire to have assist him, be authorized to prepare a resolution expressing the Board's respect and admiration for Mr. W. R. Coe and its appreciation for his invaluable contributions to the University of Wyoming, and to have the resolution suitably engrossed and sent to his family. Mr. Newton seconded the motion and it was carried.

Dr. Humphrey stated that a station wagon was needed for use in the summer recreation program, and he presented the following bids which had been secured by the Purchasing Agent from seven firms:

<u>Firm</u>	<u>Make</u>	<u>Description</u>	<u>Net Delivered Price</u>
Quality Chevrolet	Chevrolet	Carry-All (Suburban)	\$2,100.00
Faught Motors	Plymouth	Belvedere	2,349.50
Hansen Motors	Ford	Country Sedan	2,400.00
Mabrey Pontiac	Pontiac	Chiefton	2,405.96
Harrison Motors	Plymouth	Belvedere	2,728.30
Baker Motors	Mercury	Custom	2,860.95
Harrison Motors	Dodge	Coronet	2,910.30

Dr. Humphrey stated that, while the low bid of \$2,100 was submitted by Quality Chevrolet, he would not recommend accepting that bid since it was on a two-door rather than a four-door vehicle. After some discussion, it was moved by Mr. Jones that the bid of Faught Motors on a four-door Plymouth station wagon be accepted, and that an appropriation of \$2,349.50 be authorized from the General Fund to cover the purchase. The motion was seconded by Mr. McIntire and carried.

President Humphrey presented a recommendation from the Superintendent of Buildings and Grounds that the incinerators be removed from all the student apartments, the reason for the recommendation being that recent report of a gas leak in one of the apartments had led to the discovery that the gas valve had been turned on in the incinerator and

RESOLUTION IN MEMORY
OF W. R. COE

PURCHASE OF STATION
WAGON FOR RECREATION
PROGRAM

REMOVAL OF INCINERATORS FROM STUDENT
APARTMENTS

that he felt the same thing might happen again with more serious consequences. He stated that presently there is one garbage disposal can for two apartments, but that if the incinerators are removed he would like to have one can for each apartment. Mr. Jones moved that Mr. Jensen's recommendations be approved. Mrs. Bush seconded the motion and it was carried.

Mr. McIntire stated that, in view of the statements contained in the State Examiner's report with regard to the operation of the Bookstore, he felt a Board committee should be appointed to look into the situation, to consult with the Manager of the Bookstore and the Internal Auditor, and to see if any changes should be made in the operation of the Bookstore. After some discussion, Mr. McCracken appointed Mr. McIntire, Mr. Reed, and Mr. Newton as a committee to study the situation, it being understood that they would come to the University for half a day immediately prior to the May Board meeting for that purpose.

Mr. McCracken brought up the question of non-University groups being served in the Cafeteria, about which he stated he had received a number of complaints. President Humphrey read to the Board a letter which he had written to the Director of the Food Service in July, 1954, directing him not to accept any non-University groups. He also read a letter which he had written to the Secretary of the Ladies Auxiliary to the Brotherhood of Railroad Trainmen informing her--in reply to her request for use of the Cafeteria for a luncheon and a banquet during a convention of the organization in April--that the University had been requested by the Laramie Central Labor Union not to permit use of the Cafeteria by any non-University groups, and suggesting that, if she could not find any other place large enough to serve the group, she attempt to clear with the Labor Union through the Chamber of Commerce on use of the Cafeteria.


UNIVERSITY BOOKSTORE

USE OF CAFETERIA BY
OUTSIDE GROUPS

Dr. Humphrey stated that he felt there had been few if any violations of the regulations. He added that he had had several conferences with representatives of the Laramie Central Labor Union, and that he felt every effort had been made to cooperate with the Union. He concluded by saying that he would again caution the Food Service Director about serving meals to any non-University persons or groups.

The Board adjourned at 5:00 p.m., to meet again on May 6-7.

Respectfully submitted,



J. R. Sullivan
Secretary